

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Fd-1

Amendment No. 63

**Public Service Commission of Wisconsin****City of Waukesha Water Utility****Public Fire Protection Service**

Under Wis. Stat. § 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire protection service.

This service shall include the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission, shall apply.

**Monthly and Quarterly Public Fire Protection Service Charges:**

	<u>Monthly</u>	<u>Quarterly</u>		<u>Monthly</u>	<u>Quarterly</u>
5/8 -inch meter - \$	3.93	11.79	3 -inch meter - \$	59.00	177.00
3/4 -inch meter - \$	3.93	11.79	4 -inch meter - \$	99.00	297.00
1 -inch meter - \$	9.84	29.52	6 -inch meter - \$	197.00	591.00
1 1/4 -inch meter - \$	14.50	43.50	8 -inch meter - \$	315.00	945.00
1 1/2 -inch meter - \$	19.70	59.10	10 -inch meter - \$	472.00	1,416.00
2 -inch meter - \$	31.50	94.50	12 -inch meter - \$	629.00	1,887.00

Customers who are provided service under Schedules Mg-1, Ug-1, or Mgt-1 shall also be subject to the charges in this schedule.

Billing: Same as Schedule Mg-1.

**Public Service Commission of Wisconsin****City of Waukesha Water Utility****Private Fire Protection Service - Unmetered**

This service shall consist of permanent or continuous unmetered connections to the main for the purpose of supplying water to private fire protection systems such as automatic sprinkler systems, standpipes, and private hydrants. This service shall also include reasonable quantities of water used for testing check valves and other backflow prevention devices.

**Monthly and Quarterly Private Fire Protection Service Demand Charges:**

	<u>Monthly</u>	<u>Quarterly</u>
1-inch connection	\$ 1.75	\$ 5.25
2-inch connection	\$ 2.80	\$ 8.40
3-inch connection	\$ 5.20	\$ 15.60
4-inch connection	\$ 8.70	\$ 26.10
6-inch connection	\$ 17.50	\$ 52.50
8-inch connection	\$ 28.00	\$ 84.00
10-inch connection	\$ 42.00	\$ 126.00
12-inch connection	\$ 61.00	\$ 183.00

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Mg-1

Amendment No. 63

**Public Service Commission of Wisconsin****City of Waukesha Water Utility****General Service - Metered****Monthly and Quarterly Service Charges:**

	<u>Monthly</u>	<u>Quarterly</u>		<u>Monthly</u>	<u>Quarterly</u>
5/8 -inch meter - \$	5.00	15.00	3 -inch meter - \$	33.00	99.00
3/4 -inch meter - \$	5.00	15.00	4 -inch meter - \$	40.00	120.00
1 -inch meter - \$	8.00	24.00	6 -inch meter - \$	67.00	201.00
1 1/4 -inch meter - \$	10.20	30.60	8 -inch meter - \$	82.00	246.00
1 1/2 -inch meter - \$	12.70	38.10	10 -inch meter - \$	110.00	330.00
2 -inch meter - \$	20.00	60.00	12 -inch meter - \$	133.00	399.00

**Plus Volume Charge:**

First	25,000	gallons used per month or
	75,000	gallons used per quarter - \$1.51 per 1,000 gallons
Next	475,000	gallons used per month or
	1,425,000	gallons used per quarter - \$1.31 per 1,000 gallons
Over	500,000	gallons used per month or
	1,500,000	gallons used per quarter - \$1.02 per 1,000 gallons

**Billing:** Bills for water service are rendered monthly or quarterly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 1 percent per month will be added to bills not paid within 20 days of issuance. This late payment charge will be applied to the total unpaid balance for utility service, including unpaid late payment charges. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued. Unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

**Combined Metering:** Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings where metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

Real Estate Closing Account Fee      \$10.00

This fee is to be charged only in connection with real estate brokers, attorneys or title companies requesting written reports. No charge would be applicable to a report requested by the current customer.

EFFECTIVE: January 1, 2002  
PSCW AUTHORIZATION: 6240-WR-103

**RATE FILE**Sheet No. 1 of 1Schedule No. NSF-1Amendment No. 63**Public Service Commission of Wisconsin****City of Waukesha Water Utility****Non Sufficient Funds Charge**

A \$20.00 charge will be applied to the customer's account when a check rendered for utility service is returned for non-sufficient funds. This charge may not be in addition to, but may be inclusive of, other non-sufficient funds charges when the check was for payment of multiple services.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Mpa-1

Amendment No. 63

**Public Service Commission of Wisconsin****City of Waukesha Water Utility****Public Service**

Water service supplied to municipal buildings, schools, sewer treatment plants, etc., shall be metered and the regular metered service rates applied.

Water used on an intermittent basis for flushing sewers, street sprinkling, flooding skating rinks, drinking fountains, etc., shall be metered where meters can be set to measure the service. Where it is impossible to measure the service, the superintendent shall estimate the volume of water used based on the pressure, size of opening, and period of time water is allowed to be drawn. The estimated quantity used shall be billed at the rate of \$1.31 per 1,000 gallons.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Ug-1

Amendment No. 63

**Public Service Commission of Wisconsin****City of Waukesha Water Utility****General Water Service - Unmetered**General Water Service - Unmetered - - - Ug-1

Where the utility cannot immediately install its water meter, service may be supplied temporarily on an unmetered basis. Such service shall be billed at the rate of \$43.69 per quarter. This rate shall be applied only to single-family residential and small commercial customers and approximates the cost of 19,000 gallons of water per quarter under Schedule Mg-1. If it is determined by the utility that usage is in excess of 19,000 gallons of water per quarter, an additional charge per Schedule Mg-1 will be made for the estimated additional usage.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Mgt-1

Amendment No. 63

**Public Service Commission of Wisconsin**

**City of Waukesha Water Utility**

**Seasonal, Emergency, or Temporary Service**

Seasonal customers\* shall pay an annual seasonal service charge equal to four times the applicable quarterly service charge in Schedule Mg-1. Water use in any billing period shall be billed at the applicable volume rates in Schedule Mg-1 and the charge added to the annual seasonal service charge.

In addition, customers who have an additional meter pursuant to Schedule Am-1 shall also pay an annual seasonal rental charge equal to four times the applicable additional meter rental charge in Schedule Am-1.

Further, if service has been disconnected or a meter removed, a charge under Schedule R-1 shall be applied at the time of reconnection or meter reinstallation.

\*Seasonal customers are general service customers whose use of water is normally for recurring periods of less than a year. This includes service under Schedule Mg-1 and/or Schedule Am-1.

Billing: Same as Schedule Mg-1.

**RATE FILE**

Sheet No. 1 of 1

Schedule No. Mz-1

Amendment No. 63

**Public Service Commission of Wisconsin**

**City of Waukesha Water Utility**

<b>Building and Construction Water Service</b>
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For single-family and small commercial buildings, apply the unmetered rate (Schedule Ug-1).

For large commercial, industrial, or multiple apartment buildings, a temporary metered installation shall be made and general metered rates (Schedule H-1) applied.

Billing: Same as Schedule Mg-1.



# **RATE FILE**

Sheet No. 1 of 1

Schedule No. BW-1

Amendment No. 63

## **Public Service Commission of Wisconsin**

### **City of Waukesha Water Utility**

<b>Bulk Water</b>
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#### **Bulk Water - - - BW-1**

All bulk water supplied from the water system through hydrants or other connections shall be metered, or at the direction of the utility, estimated. Utility personnel or a utility-approved party shall supervise the delivery of water.

Bulk water sales are:

- A. Water supplied by tank trucks or from hydrants for the purpose of extinguishing fires outside the utility's immediate service area;
- B. Water supplied by tank trucks or from hydrants for purposes other than extinguishing fires, such as irrigation or the filling of swimming pools; or,
- C. Water supplied from hydrants or other temporary connections for general service type applications. (Water supplied for construction purposes - see Schedule Mz-1.)

See Schedule H-1 for applicable charges.

Billing: Same as Schedule Mg-1.

# RATE FILE

Public Service Commission of Wisconsin

Waukesha Water Utility

Sheet No. \_\_\_\_\_

Schedule No. AMR-1

Amendment No. 61

## AUTOMATIC METER READING

### RATES

#### Automatic Meter Reading - - - AMR-1

1. Water Audit with AMR

a. Leak Detection

No Charge

b. Additional Readings

No Charge

2. Special Reading

No Charge

#### Manual Meter Reading Service Charge

1. Manual reading because of refusal of AMR service

No Charge

**RATE FILE**Sheet No. 1 of 1Schedule No. R-1Amendment No. 63**Public Service Commission of Wisconsin****City of Waukesha Water Utility****Reconnection Charges**

	<u>During Normal Business Hours</u>	<u>After Normal Business Hours</u>
Reinstallation of meter, including valving at curb stop	\$ 40.00	\$ 55.00
Valve turned on at curb stop	\$ 30.00	\$ 45.00

Note: No charge for disconnection.

Billing: Same as Schedule Mg-1.

**RATE FILE**Sheet No. 1 of 1Schedule No. Cz-1Amendment No. 57**Public Service Commission of Wisconsin****Waukesha Water Utility****Lateral Administrative Connection Charge**

A lateral connection fee shall be payable in advance of connecting to the Utility system. It shall consist of the average cost of processing, evaluating, inspecting, approving, creating or storing asbuilt descriptions and all other administrative costs related to the application and connection of new service laterals. Where a stub has been previously installed, the fee shall be applied to the property side of the lateral.

The fee amount shall be based upon actual costs during the preceding year averaged for the number of laterals installed and updated for changes in current years costs.

**RATE FILE****Public Service Commission of Wisconsin****Waukesha Water Utility****Revised** **5/18/04****Sheet No.** **1 of 2****Schedule No.** **Cz-2****Amendment No.** **65**

<b>Lateral Installation Charge</b>
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All properties located in the City of Waukesha and those which are added to the water service area as further described in Municipal Code Section 3.02 (13) are eligible to connect to the water system.

With the exception of water main taps, the customer may install any portion of the water lateral piping by using an approved licensed plumbing contractor and shall use materials that conform to Utility specifications, standard specifications for sewer and water construction in Wisconsin, and Wisconsin Administrative Code NR 811.62 and COMM 82 to 87. The Utility or its representative will make all water main taps on Utility owned water mains within the distribution system and inspect all street lateral installations. All costs for the tap will be borne by the applicant/owner and will be billed in accordance with the established rates based on time and materials. Payment for tapping service is required prior to any work being started.

Subdivision developers shall be responsible, where the main extension has been approved by the utility, for the water service lateral installation costs from the water main tap through the curb stop and box.

A lateral installation charge shall be required for initial installation by the Utility of a service lateral from a main to a curb stop and box payable in full before the meter is set and service turned on.

1 or 1¼ inch lateral	Actual cost based on the preceding year's average cost, adjusted to include current materials and labor price increases and any extraordinary cost as defined below.
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1½ - inch lateral and larger size lateral	Actual cost basis, time and materials.
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If a property owner requests that a street service lateral be installed by a City of Waukesha approved contractor, all work shall be done in accordance with the Waukesha Water Utility Standard Specifications for the installation of water main and appurtenances. A Waukesha Water Utility inspector must be present during installation, and the property owner is responsible for paying an inspection fee, and tapping fee at the time of application.

Waukesha Water Utility will make no connections to the property owner's service lateral. Connection will be made by the property owner's plumber.

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EFFECTIVE: May 18, 2004  
PSCW AUTHORIZATION: 6240-AN-65

**RATE FILE****Public Service Commission of Wisconsin****Waukesha Water Utility**

***Revised***      ***5/18/04***  
***Sheet No.***      ***2 of 2***  
***Schedule No.***      ***Cz-2***  
***Amendment No.***      ***65***

<b>Lateral Installation Charge</b>
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**Extraordinary Cost:** Extraordinary costs for lateral installation or lateral replacements of any size shall be the responsibility of the customer. The following are considered extraordinary costs.

1. Rock excavation including removal of rock, footings, or other major obstructions.
2. Special backfill including removal and/or replacement of unstable soils.
3. Dewatering including removal of ground water.
4. Pavement replacement including backfill and restoration.

Extraordinary cost shall not be included in the derivation of the preceding year annual average cost.

**Winter Installation of Lateral:** All applications for lateral, after October 15 and before April 15, are subject to winter installation rules.

An additional charge shall be required for laterals which are installed under winter conditions. The Utility shall determine the application of this charge. The additional charge is as follows:

1 or 1¼ inch lateral	\$250 payable in advance
1½ inch or larger lateral	Actual cost of time and materials

If winter conditions are not encountered after October 15, the Utility shall first install laterals to all properties found eligible for installation under the normal installation rules. Those buildings which are ineligible for service on October 15, as well as those for which applications are made after October 15, shall be installed in accordance to priority established by the date and number of the application, until such time as winter conditions are encountered. The Utility will resume installation work under the normal installation rules when weather conditions permit, regardless of the date or time of year.

The Utility shall own, operate and maintain those portions of laterals from the water main up to and including the curb stop and curb box assembly. The Utility shall also furnish, own, operate and maintain the primary water meter. The customer shall own, operate and maintain all other portions of the lateral.

All other rules governing installation of water laterals apply.

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**EFFECTIVE:**                      May 18, 2004  
**PSCW AUTHORIZATION:** 6240-AN-65

**Public Service Commission of Wisconsin****City of Waukesha Water Utility****Hydrant Charges**

In cases where no other supply is available, hydrants may be used. The following charges shall apply.

No hydrant shall be used until it is equipped with a meter modified for this purpose. A minimum daily rental of \$7 per day shall be charged for the use of a 3 inch meter, and a daily rental of \$2 per day shall be charged for a  $\frac{3}{8}$ ,  $\frac{3}{4}$ , or 1-inch meter. A deposit shall be required for the water used, hydrant, hydrant wrench and meter with fittings according to the size of the meter as follows:

$\frac{3}{8}$ -inch meter -\$200.00

$\frac{3}{4}$ -inch meter -\$200.00

1-inch meter -\$200.00

3-inch meter -\$500.00

An additional deposit shall be required for backflow preventers as needed: RPZ Backflow Preventer \$500.00. There is a minimum charge for water usage of \$15.00 per meter taken out. The utility shall record the meter number, size and reading. The contractor or his authorized agent shall state the location where the meter is to be used, the contractor's name and address, and make the proper deposit. He shall sign a form provided at the utility office which will constitute a contract for all water used and embody these rules and regulations as part of the same.

The meter and fittings as a unit shall be removed from the hydrant at the end of each working day and the hydrant properly closed and left until the next morning at beginning of work. If it becomes necessary to use the hydrant for fire any time while the meter is attached thereto, the contractor must close the hydrant and remove the meter and fitting as a unit. The meter shall be protected from damage at all times.

The volume charges for water shall be computed from the volume rates in effect at the time of use on a monthly or quarterly charge basis at the discretion of the utility.

Since the construction often covers a considerable interval of time the utility may place the deposits in a bank with its other funds until such time as it is to be refunded.

**Waukesha Water Utility****WATER UTILITY OPERATING RULES****1.00 RULES AND REGULATIONS****1.01 Compliance with Rules**

All persons now receiving a water supply from the Waukesha Water Utility or who may hereafter make application therefor, shall be considered as having agreed to be bound by these rules and regulations as filed and approved by the Wisconsin Public Service Commission.

**1.02 Application for Service**

A customer desiring service must make application to the Utility before commencing use of the utility's service. The Utility reserves the right to require a signed application for the service to be furnished. Application for and receipt of service shall constitute the receiver a customer of the Utility subject to its rates, rules and regulations. Applications for service shall be made in the legal name of the party to be obligated to pay for the service.

Subject to its rates, rules and regulations, the Utility will continue to supply service until ordered to discontinue, and the customer will be responsible for payment of all service furnished until discontinued.

**1.03 Meter Reading Periods**

Water meters will be read as regularly as possible for the intervals stated in Schedule Mg-1. If access to the meter cannot be gained, a meter reading form (self-addressed postal card) will be left. If it is not returned in time for the billing operation, a minimum bill shall be rendered. However, not more than two consecutive minimum quarterly bills or three consecutive minimum monthly bills shall be rendered. The customer will be notified by letter if attempts to contact him fail, and unless arrangements are made to enable the Utility to procure a reading by a specified date, service will be discontinued until such arrangements are made or a reading has been obtained.

**1.04 Failure to Read Meter**

Where the Utility is unable to read a meter after two successive trials, the fact shall be plainly indicated on the bill, and either an estimated bill will be computed or the minimum charge applied. The difference shall be adjusted when the meter is again read, that is, the bill for the succeeding billing period will be computed with the gallons in each block of the of the rate schedule doubled and credit will be given on that bill for the amount of the bill paid the preceding period.



**Waukesha Water Utility****WATER UTILITY OPERATING RULES****1.04 Failure to Read Meter (cont.)**

Only in unusual cases or when approval is obtained from the customer, shall more than three consecutive estimated bills be rendered where bills are issued monthly. There shall not be more than two consecutive estimated bills where the billing period is two months or more.

**1.05 Late Payment Charge**

Every reasonable care will be exercised in the mailing of water bills. Failure to receive a water bill will not excuse any person of the responsibility for the payment of a bill within the prescribed period, nor from any late payment charge imposed for delinquency in the payment thereof. If there is reason to believe that the Utility did not properly issue the bill, and if the customer does not have a history of late payment then the Utility may excuse the late charge for the applicable period.

**1.06 Seasonal Service**

The minimum service contract period shall be one year unless otherwise specified by special contract or in the applicable rate schedule. Where the Utility has disconnected service at the customer's request prior to expiration of the minimum contract period, a reconnection charge shall be made, payable in advance, when the customer requests reconnection of service. See Schedule R-1 for applicable rate. The minimum contract period is renewed with each reconnection.

A reconnection charge shall also be required from consumers whose services are disconnected (shut off at curb stop box) because of nonpayment of bills. This charge does not apply to disconnection for failure to comply with deposit or guarantee rules. See Schedule R-1 for applicable rate.

A customer shall be considered as the same customer provided the reconnection is requested for the same location by any member of the same household, or if a place of business, by any partner of the same business.

**1.07 Collection of Past Due Bills**

An amount owed by the customer shall be levied as a tax as provided in Section 66.069 Wisconsin Statutes.

**Waukesha Water Utility****WATER UTILITY OPERATING RULES****1.08 Special Billing Provisions**

- a. Final Bill** - Special readings may be taken when a new customer takes over service from someone else. The person making the request for a special reading shall furnish the Utility with the name and billing address of the customer to whom the special reading bill is to be sent, the owner's name and address, and the date the meter is to be read. A minimum of 4 hours notice must be given, and arrangements made to have the meter accessible.

The rates charged for special readings shall be the following schedule:

10 days to 1 mo. 10 days	- 1 mo. Service charge plus excess gals. at prevailing rate.
1 mo. 11 days to 2 mos. 10 days	- 2 mos. service charge plus excess gals. at prevailing rate.
2 mos. 11 days to 3 mos. 10 days	- 3 mos. service charge plus excess gals. at prevailing rate.

- b. Bill Proration** - When a new customer takes over service from someone else and the Utility is not informed of the change, or is unable to gain access to the meter at the scheduled time, to permit reading the meter and issuing a special reading bill, the billing for the entire period will be apportioned between the two parties on the basis of the average daily rate during the current reading period prorated through the date the change took place.
- c. Informal Agreement Among Customers** - Settlement of water bills by informal agreement between customers will be acceptable. However, if the bill is disputed, the Utility will prorate the bill on the basis of daily consumption determined by dividing the total consumption by the number of days covered in the billing period.
- d. Meter Failure and Water Run** - The regular service charge shall apply as long as the meter remains in the building.

If the meter is damaged (See Surreptitious Use of Water), fails to operate, or where water is run by Utility consent to prevent freezing of the service lateral, the bill will be based on the average use during the past year. If the average use cannot be properly determined, the bill will be estimated by some equitable method.

The Utility will, upon request of the owner or his authorized agent, remove the meter and turn off the water. The service provided prior to the turnoff date will be billed according to the special reading schedule.

**Waukesha Water Utility****WATER UTILITY OPERATING RULES**

- e. Estimated Bills - The Utility may estimate bills when meter readings are not obtained based upon criteria outlined in the administrative code. Such estimates must be reconciled annually to actual readings. Customers receiving estimated bills shall agree to exempt the Utility from responsibility from losses due to leaks.
- f. Provisions for Leaks - Special provisions may be made to reduce the bill to Utility cost for water lost due to leaks if the following conditions are met:
  - 1. The customer acknowledges the presence of a leak;
  - 2. The Utility has identified and determined that the leaks have been repaired;
  - 3. The customer agrees to pay the balance due.

**1.09 To Discontinue Use of Water**

To discontinue the supply of water to a property or unit of service, notice must be given to the water Utility office and arrangements made to have the premises accessible during office hours for the removal of the meter by Utility personnel. The water will be turned off at the outside stop and the meter removed. If the building is to be razed, the Utility shall be so notified so the meter and meter setting unit may be removed. The owner of the premises shall be responsible for the protection of the meter from damage of any kind. A bill for the water used prior to discontinuance of water supply will be rendered in accordance with the rates and regulations governing Special Readings except that the Special Meter Reading Fee will not be charged.

**1.10 Surreptitious Use of Water**

The Utility will take appropriate steps to prevent the unauthorized and unpaid use of water from any location in the system and will use all available means to estimate the loss, secure payment and apply legal protection or penalties. (See Wisconsin Statutes 941.36).

Where the Utility has found evidence of fraud or deception, or where there has been indication of negligent interference, the Utility will pursue collection for unbilled service beyond two years, to the beginning of the practice. (See Wisconsin Statutes 196.735).

The Utility reserves the right to estimate and present a bill for un-metered service immediately. Such bill shall be payable immediately, and subject to disconnection of service 24 to 48 hours after bill presentation.

**Waukesha Water Utility****WATER UTILITY OPERATING RULES****1.11 Installation of Meters**

- a. The Utility shall own, install and maintain all meters and remote devices used for billing water utility service.

Utility owned meters shall not to be disconnected or interfered with by the customer.

The meter shall be located so that it will be safe from both heat and cold or other source of damage, preserved from obstructions, or any fixture or fixtures which might retard access for reading, removal, or observation. The location shall be designated by authorized water Utility personnel.

In no case shall a meter be installed where the total clearance space provided is less than four (4) feet. All meter settings shall be as specified on the standard drawings and specifications of the Utility. Where a 2" battery meter installation or provision for such installation is made, the fittings and valves shown within the dotted areas of the standard drawings and specifications shall be installed and maintained by the Utility and the cost of the installation shall be paid for by the customer.

All piping within the building beyond the meter setting must be supplied by the customer.

- b. Multiple Meters - The Utility will consider multiple meters on new and existing laterals where complete separation of billing services is warranted by customer's use, and where Utility requirements for safety, security and access are met.

A customer may apply for a change in the meter location. The utility shall charge the customer for all material and labor required to make the change.

- c. Customer Owned Meter

If additional meters are desired by the customer, such meters must be installed, read and maintained by the property owner. The Utility shall not be responsible for any division of a bill resulting from readings of the privately owned meters by the parties involved.

**1.12 Protective Devices**

The owner or occupant of every premise receiving water supply shall apply and maintain suitable means of protection of the premise supply, and all appliances thereof, against damage arising in any manner from the use of the supply, variation of water pressure, or any interruption of water supply. The owner or occupant must protect water cooled compressors for refrigeration systems by means of high pressure safety cutout devices. There shall likewise be provided means for the prevention of the transmission of water ram or noise of operation of any valve or appliance through the piping of their own or adjacent premises.

## RATE FILE

Sheet No. \_\_\_\_\_

## Public Service Commission of Wisconsin

Schedule No. X-1.6

Amendment No. 58

## Waukesha Water Utility

### WATER UTILITY OPERATING RULES

#### 1.13 Cross Connections

Every person owning or occupying a property served by the Utility shall keep the utility water supply free from any contamination or cross-connection between Utility and non-utility system. The City Building Inspection Department shall inspect all properties where a cross-connection is deemed possible. Violation of this section shall result in disconnection of water service if corrections listed in a Cross-Connection Inspection Report are not corrected in accordance with the following schedules:

<u>Cross -Connection Type</u>	<u>Degree of Hazard</u>	<u>Correction Period</u>
Sewage, toxic chemicals or non potable water	Severe	Immediate
Illegal fixtures on industrial or commercial accounts except (1) above	Intermediate	60-90 Days
Improper domestic plumbing or fire system except (1) above	Low	90-120 Days

#### 1.14 No Claim for Damages

No person shall enter a claim for officer thereof, for damage to any water supply, variation of pressure whatsoever caused by water system supply off, or on wholly or partially supply, or for the disconnection or regulation of the Utility. No claims will be allowed against the Utility as a result of the interruption of the water supply caused by the breaking of pipes or machinery, by stoppage for repairs, or as a result of fire or any other emergency.

Section 1.14

*We should consider  
but deleting this section  
in the next rate case.  
This section should  
not be in the rules.  
The city can this have  
in its ordinance*

Waukesha as a Water Utility or any to laundry by reason of interrupted water, or for damage of any nature operation includes turning the water on, repair of watermain or premises or the violation of any rule or

#### 1.15 Inspection of Premises

Any officer or authorized employee of the Utility shall have the right of access during reasonable hours to the premises supplied with this service, for the purpose of inspection, maintenance, or for the enforcement of the Utility's rules and regulations. All Utility personnel shall have proper identification cards. The Utility shall provide **notice to the customer including identification** of the utility personnel and their reason for requiring access.

EFFECTIVE:

September 2, 1997

PSCW AUTHORIZATION:

6240-WA-104

**Waukesha Water Utility****WATER UTILITY OPERATING RULES****1.16 Penalty for Refusing Entry to Premises**

If a customer denies access to an authorized agent of the Utility after providing proper notice, the Utility may disconnect service until access has been granted. (See also Wisconsin Statutes 196.171).

**1.17 Inspection of Plumbing**

The Utility may make inspections of internal plumbing and fixtures for the purpose of meeting conservation, health and safety concerns.

**1.18 Turnoff Valves**

The customer shall have a turn off valve installed in his pipe leading away from the meter. He should not use the turnoff valve below the meter which is part of the Utility's service pipe and fittings. If it's necessary for the Utility to turn off the water at the curb or below the meter to enable repairs to the plumbing beyond the meter, a reconnection charge shall be made as set forth in Schedule R-1.

**1.19 Meter Repairs**

All meters shall be tested at such intervals required by Wisconsin Administrative Code. A record shall be kept of all meters, noting all repairs and inspections made and results of all tests. Water service shall be disconnected by the Utility if the customer refuses entry for inspection, repair, or replacement. The Utility shall bill the customer if the meter is damaged beyond repair for the full cost of replacement plus the accrued depreciation of the old meter. Meters will be repaired by the Utility and the cost of such repairs caused by ordinary wear and tear will be borne by the Utility.

Any damage to a meter resulting from the carelessness of the owner of the premises, his agent or tenant, or from the negligence of any one of them to properly secure and protect it, including any damage that may result from allowing a water meter to become frozen or to be damaged from the presence of hot water or steam, shall be repaired by the Utility. The cost of the repair shall be paid by the customer or owner.

**1.20 Repairs to Laterals**

The Utility shall maintain the service pipe and fittings up to and including the curb stop. The cost of such repairs caused by ordinary wear and tear will be borne by the Utility. Maintenance and repair of meter pits and vaults will be the responsibility of the customer. Operation and maintenance of facilities and appurtenances beyond the curb stop except the meter, meter valve, and meter setting are the customer's responsibility.

**Waukesha Water Utility****WATER UTILITY OPERATING RULES****1.21 Replacement of Water Lateral**

A lateral from the main to the curb stop will be replaced at the expense of the Utility when the Utility determines that the existing lateral is **defective and/or in need of replacement, or if it is proved that the existing lateral is of inadequate size for the purpose for which it was originally installed.** The lateral beyond the curb stop shall be the responsibility of the customer.

Where an old building is torn down and a new one constructed on the same property, if a new service is to be installed, the rules and regulations governing new water service installations shall apply, including the connection charge as set forth in Schedule CZ-1.

If a new or greater water use or installation of multiple meters make the existing lateral to an existing building inadequate, the cost of the new lateral from the main to the curb box shall be paid by the customer. ( See appendix - Rates, Schedule CZ-1). The rates shall apply less the accrued depreciation of the old lateral, to be paid by the customer. (See policy and Procedure Manual (401.8) for definition of new and greater use)

**1.22 Penalty for Infraction of Rules**

Failure to comply with Utility Rules and Regulations, or written notification of violations of the rules and regulations shall result in disconnection of water service. Violations of rules and regulations that endanger the public health, safety, and welfare will result in immediate disconnection of water service.

Water service will be restored only when satisfactory compliance with Utility Rules and Regulations have been made and any necessary charges have been paid.

**1.23 Stop Boxes**

The property owner shall protect the stop box and shall keep it free from dirt and other obstructions. He shall immediately report to the Utility any damage. Stop box damaged by external means shall be repaired by the Utility and the cost of the repair shall be paid by the property owner. The Utility shall not be held liable for its failure to locate or use a stop box and shut off water in case of a leak or other failure on the customer's premises.

**1.24 Repairs to Mains**

The Utility reserves the right to turn off the water in the mains temporarily, to make repairs, alternations or additions to the plant or system. When the circumstances permit, the Utility will give notification by newspaper publication or otherwise, of the discontinuance of the supply. No rebate or damages will be allowed to customers for such temporary suspension of supply.

**Waukesha Water Utility****WATER UTILITY OPERATING RULES****1.25 Damage to Laterals**

Any person making excavations shall ascertain the existence and location of all water pipes. Any damage to water pipes or appurtenances must be reported to the Utility which will make the necessary repairs and bill the cost to those responsible. If payment is not received for **the repair of damage to a service lateral or its appurtenances, the unpaid charges shall become a lien against the property which it serves.**

**1.26 Right to Open Hydrants**

Only persons authorized by the Utility or the Fire Department shall be permitted to open fire hydrants.

**1.27 Operation of Valves and Hydrants, and Unauthorized Use of Water - Penalty**

Any unauthorized person who s operates a valve connected with the street or supply mains, a fire hydrant connected with the distribution system, except for the purpose of extinguishing fire, or who damages or impairs any portion of the system shall be subject to a fine as provided by municipal ordinance or state statute. Permits for the use of hydrants apply only to the hydrants designated for the specific use.

**1.28 Relocation of Hydrants**

Anyone requesting the relocation of a hydrant shall bear the cost of the moving, including the cost of materials and labor, less salvage and accrued depreciation. Requests of a government unit made in connection with street or highway improvement are not included with the above.

**1.29 Plumbing and Wisconsin Administrative Codes**

The Utility has adopted by reference the WI Plumbing Code and any applicable Wisconsin Administrative Codes, which apply to its operation and activities.



**WATER UTILITY OPERATING RULES****2.00 WATER LATERAL****2.01 Application for Lateral**

The Utility shall require that an application for a lateral be completed on the Utility's approved form by the owner of the property to be serviced or by the owner's authorized agent. The signed application shall constitute a contract which includes all rules and regulation on file with the Wisconsin Public Service Commission. This application shall be approved by the General Manager or designated representative of the Utility as a prior condition to construction, extension or alteration of any connection to the water distribution system. Any application may be rejected and construction or connection be delayed if the forms are not fully and adequately completed in accordance with rules and procedures.

An acceptable application must meet the following criteria:

- a. Contain the recorded legal description of the property, and the official building address.
- b. Be accompanied by a completed Utility fixture count sheet and a plat of survey which contains the first floor elevation.
- c. Copy of State approved, stamped plumbing plans and a completed water calculation worksheet for commercial, Industrial or manufacturing buildings.

**2.02 Cost to Customer**

A lateral administrative connection charge shall be paid for each application submitted at the time of submitting the application. This fee shall cover the costs of processing, evaluating, inspecting, approving, creating or storing as built descriptions, and all other administrative costs related to application and connection of new service laterals. A meter setting fee will be charged for the installation of piping, fittings, and valves necessary for proper installation of the meter. Where a stub has been installed the application fee shall apply to the application for the property side of the lateral. (see CZ-1)

**2.03 Conditions**

The following conditions apply to all applicants.

- a. Construction must meet utility standards and provide for documentation of costs.
- b. The property shall have frontage on a dedicated street or public service strip which contains a utility owned water main; or must have an officially recorded easement to the main.
- c. The property shall be located within the City of Waukesha or an officially designated water service area.
- d. The applicant must file with the Utility a statement of the actual installed cost of the lateral or any portion, and as built diagram showing the location and materials used.

## **RATE FILE**

**Public Service Commission of Wisconsin**

**Waukesha Water Utility**

Sheet No.

Schedule No.      X-1.11

Amendment No.    61

### **WATER UTILITY OPERATING RULES**

#### **2.04 Lateral Installation**

The customer may install any portion of a lateral except the meter and meter setting by using a licensed plumbing contractor or the Utility, and shall use materials that are in conformance with Wisconsin Administrative Codes and Utility specification.

#### **2.05 Lateral Ownership**

The Utility shall own, operate, and maintain those portions of all laterals from the water main up to and including the curbstop (property line on large laterals). The Utility shall also furnish, own, operate, and maintain the primary water meter. The customer shall own, operate and maintain all other portions of the lateral.

#### **2.06 Lateral and Meter Size**

The Utility will determine the lateral size and meter size based upon the fixture information provided by the owner or authorized representative.

#### **2.07 No Division of Water at the Curb**

There shall be no division of water service for the extension and independent metering of the supply to an adjoining lot or parcel of land.

#### **2.08 Meter Setting and Multiple Meters**

The Utility will install piping, valves and fittings to facilitate the installation, removal and maintenance of the meter. Multiple meter settings shall conform to Utility specifications.

#### **2.09 Service Connection**

The water shall be turned on and the meter set by the utility only if all rules and regulations have been met and the main extension contributions, connection and/or installation charges have been paid. Requests for connection must be received during office hours and allow at least four (4) hours until the time the meter is to be set.

#### **2.10 Lateral Pipe Trench**

The lateral shall be laid in accordance with Municipal Code and Standard Specification for Sewer and Water Construction in Wisconsin.

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September 28, 1999

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6240-WA-104

**Waukesha Water Utility****WATER UTILITY OPERATING RULES****2.11 Lateral Installation by the Utility**

The Utility may install laterals from the main to the meter or any part of the lateral under provision of the rates shown in appendix CZ-1 and the rules and regulations which follow.

Winter Installation - All applications for lateral installation shall be subject to winter rates during the period from October 15 to April 15 unless the work is done on a time and materials basis.

A designated Utility employee shall determine building readiness for lateral installation. The building basement must be completed or a permanent place must be provided so that the meter will be protected at all times. In buildings which do not have basements, the meter area must be sufficiently completed so that permanent meter fittings can be installed.

The charge for lateral installation shall be based upon average cost for services that are 1 inch or 1 ¼ inch. Whenever the distance from the property line to the front wall of the building or meter pit (where the meter is set) is more than 50 feet, the customer shall pay an additional per foot cost for lateral installation. Charges shall be based upon time and materials for service laterals that are larger than 1 ¼ inch. (Refer to schedule CZ -1 for rates).

The Utility will leave the trench mounded one (1) foot above the existing grade to provide for settling. After installation of the lateral and backfilling of the trench is completed, maintenance of the trench shall no longer be the responsibility of the Utility.

The Utility will provide estimates of the costs of constructing lateral and the date of installation. Charges must conform to PSC approved rates which provide for the recovery of the cost of construction including extraordinary costs. The estimates shall not be binding.

**2.12 Stub Lateral Installation**

Subdividers are required to install stub water laterals at their expense in accordance with the Water Utility's standards and Procedures. All aspects of these rules are applicable including the requirement for lateral application. Stubs shall not be subject to a connection charge except when installed in conjunction with the property portion of the lateral.

**2.13 Inspection of Lateral Installations**

A Utility authorized representative shall inspect and approve all water laterals as a condition for connection to the system. The Utility shall set a meter only after all requirements have been met in accordance with the applicable rules and regulations as interpreted by the Utility.

# **RATE FILE**

Sheet No.

**Public Service Commission of Wisconsin**

Schedule No. X-1.13

**Waukesha Water Utility**

Amendment No. 58

## **WATER UTILITY OPERATING RULES**

### **2.14 Water Theft, Unauthorized Tapping of Laterals or Mains**

When devices or methods are used to avoid the proper metering of the water being delivered, or when an unauthorized connection has been made, the Utility will estimate water use and present a bill for un-metered service. This bill shall be payable immediately, subject to disconnection of service 24-48 hours after notice has been provided to the property.

When the Utility has disconnected the customer the Utility will reconnect the customer only after the following conditions have been satisfied:

- a. The bill for water use has been paid, including a reconnection or re-installation fee and all late charges penalties and costs of collection.
- b. The person has paid the Utility the cost of repairing all damages to utility equipment.
- c. The person has agreed to comply with requirements to protect the Utility from further loss.

**RATE FILE****Public Service Commission of Wisconsin****Waukesha Water Utility**Sheet No.Schedule No. X-1.14Amendment No. 61**WATER UTILITY OPERATING RULES****3.00 TEMPORARY WATER SERVICES****3.01 Definition of Temporary Water Service**

A water connection shall be considered a temporary service when the facility to be supplied is of a temporary nature and/or the water use will be seasonal or temporary.

**3.02 Application for Temporary Water Service**

All persons making application for the introduction and use of temporary piping to supply water shall be considered as having agreed to be bound by the rules and regulations as approved by the Wisconsin Public Service Commission.

Application for the installation or the extension or alteration of a temporary water service shall be made in accordance with the rules for application for permanent water laterals see Section 2.00.

**3.03 Installation**

The customer may install any portion of the lateral except the primary meter by using a licensed plumbing contractor or the utility and shall use materials that are in conformance with administrative codes and utility specifications. The rules governing installation of permanent water service shall apply.

**3.04 Cost to Customer**

The entire cost shall be borne by the customer. (See Section 2.00 and Schedule CZ-1 and CZ-2.)

## **RATE FILE**

**Public Service Commission of Wisconsin**

**Waukesha Water Utility**

Sheet No. \_\_\_\_\_

Schedule No. X-1.15

Amendment No. 61

### **WATER UTILITY OPERATING RULES**

#### **4.00 SECOND OR ADDITIONAL LATERAL**

##### **4.01 Definition**

A water lateral to a lot or parcel of land already having a water lateral shall be considered a second or additional water lateral excepting those cases where it can be proved that the size of the existing lateral is inadequate.

Said lot or parcel of land shall be that aggregation of space or area as identified by the legal description of the property when application for the existing was originally made. Subsequent transfer of title of portions of the property or acquisition of title to adjoining parcels added to or incorporated into the legal description of the property may, at the discretion of the Utility, be considered a revision of the original lot or parcel of land which comprised the original unit of service.

##### **4.02 Application for Second or Additional Lateral**

Application for the installation of second or additional water lateral shall be made in accordance with the rules of application for permanent water lateral (see Section 2.00).

##### **4.03 Installation**

The customer may install any portion of the lateral except the primary meter by using a licensed plumbing contractor or the utility and shall use materials that are in conformance with administrative codes and utility specifications. The rules governing installation of permanent water service shall apply.

##### **4.04 Cost to Customer**

The entire cost of the installation shall be borne by the customer (see Section 2.00 and schedule CZ-1 and CZ-2).

## **RATE FILE**

**Public Service Commission of Wisconsin**

**Waukesha Water Utility**

Sheet No.

Schedule No. X-1.17

Amendment No. 61

# **WATER UTILITY OPERATING RULES**

## **6.00 PRIVATE FIRE LINE INSTALLATION**

### **6.01 Definition**

This service consists of separate connections for automatic sprinkler systems, standpipes (where same are connected permanently or continuously to the mains), water storage tanks, and private hydrant systems.

### **6.02 Application**

Application must be made in writing at the water Utility office.

### **6.03 Installation**

The customer may install any portion of the fire service line using a licensed plumber of the Utility and shall use materials that are in conformance with administrative codes.

The pipe gallery and all the piping installed for private fire protection service upon the premises of the users shall be open and not concealed. Service shall be supplied on an un-metered basis billed at the established rates.

All connections shall include a customer furnished double detector check valve with a bypass meter. The Utility shall approve all double detector check valve installations. No connections for yard hydrants or post indicator valves will be allowed between the detector check valve and the utility water main.

### **6.04 Cost to Customer**

The cost of the entire installation shall be paid by the customer.

### **6.05 Application of Rates**

Charges for un-metered private fire protection rates shall commence at the time the domestic water meter is set, on a combination fire and domestic lateral, or when requested as a fire line only.

**Waukesha Water Utility**

**Water Utility Operating Rules**

**7.00 MAIN EXTENSION RULE**

**7.01 Definitions**

Petitioner: The owner or representative of premises for which water is requested.

Customer: The owner or occupant of premises who receives and pays for metered water.

Additional Customer: Anyone who connects a water lateral to a main installed and paid for by others.

Contributor: The owner or representative of property who pays the required contribution.

Unit Cost: The average cost per lineal foot of main and appurtenances.

Approach Main: An off-site main leading to a subdivision or parcel of land which has been requested to be served but which does not have an existing main abutting same.

**7.02 Permit for Main Extension**

Application for a main extension permit shall be made in writing to the Utility by Petitioner. The permit shall identify the location of the property to be served using the officially recorded property description.

**7.03 Location of Property to be Served**

The property to be served shall front on an official street in the city of Waukesha, or areas described in the city ordinance fixing the area in which water service may be furnished. Property may also be served by a main extension in an officially recorded easement granted to the Utility.

**7.04 Specifications**

All main extensions will be installed in accordance with Specifications for the Installation of Water Main & Appurtenances for Waukesha Water Utility of the City of Waukesha.

Main extensions will be installed, in streets, from an existing main to the furthest abutting property line of the property to be served, or in an approved easement, to the termination point of the easement.



**Waukesha Water Utility**

<p><b>Water Utility Operating Rules</b></p>
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**7.05 Financing Main Extensions**

**(1) Transmission Main or Connecting Loop**

Where a main is classified as a transmission main or a connecting loop, the Utility may, at its option, finance said transmission main or connecting loop.

**(2) Approach Main Contributions**

The entire cost of an approach main, with the exception of oversizing, shall be paid by the Contributor.

**(3) Customer Connection Charges**

Before an Additional Customer can be connected to a main installed in accordance with a written agreement, the Additional Customer shall pay a connection charge. The charge is calculated by multiplying the abutting property frontage by one-half the unit cost of the original contribution or the full unit cost where appropriate. This charge will be refunded, after a meter is set, to the Contributor, unless otherwise-specified by written agreement. In no case will the connection charges exceed the amount of the original contribution.

Additional Customers connecting to transmission mains or connecting loops financed by the Utility shall pay a connection charge (as described in the above paragraph) to the Utility.

For any main installed after the date of this rule, the period during which a connection charge is required shall be limited to ten years from the date of acceptance of the main by the Utility.

**(4) Oversized Main Extensions**

Where Contributor installs an oversized main, the Utility will make a refund to the Contributor. Refunds shall be based on the estimated per foot cost of the difference between installing an 8-inch diameter main and the diameter of the oversized main, multiplied by the length of the main. Calculation of the refund shall consider all costs incurred during installation.

**Waukesha Water Utility**

<b>Water Utility Operating Rules</b>
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Where a conflict or disagreement about costs exists the Utility will determine the amount of refund.

(5) Main Inspection Charge

Payment of a main inspection charge will be required from the Petitioner submitting a main extension to the Utility for approval. The Petitioner shall pay the actual cost of inspection services.

(6) Main Engineering Review Charge

Payment of a main engineering review charge will be required from the Petitioner submitting a main extension to the Utility for approval. The Petitioner shall pay the actual cost of engineering review.

(7) Main Installed by Utility Crews

Where a main is installed by Utility crews, the Contributor will pay the full estimated cost of the main extension to the Utility prior to installation. Actual costs will be calculated after main installation. Contributor will pay the difference between estimated and actual costs. If actual cost is less than estimated, the Utility will refund the difference to the Contributor. The main inspection charge will be waived for Utility installed mains.

7.07 Extensions Ordered by Common Council

The Common Council of the City may, in the public interest, order main installation contrary to the requirements as set forth above and irrespective of approval by the Utility.

7.08 Extension Ordered by Public Service Commission of Wisconsin

Where a main extension has been ordered by the Public Service Commission of Wisconsin pursuant to Section 196.58 (5), Wisconsin Statutes, such installation shall be made even though conditions contrary to those set forth above may exist, and irrespective of approval by the Common Council or the Utility.

## **RATE FILE**

### **Public Service Commission of Wisconsin**

### **Waukesha Water Utility**

Sheet No. \_\_\_\_\_

Schedule No. X-1.24

Amendment No. 61

## **WATER UTILITY OPERATING RULES**

### **8.00 AUTOMATIC METER READING**

#### **8.01 Automatic Meter Reading**

AMR is a system that enables reading of meters using a computer connection with customer's telephone lines, telephone company test trunk system and central office equipment including Waukesha Water Utility (WWU) equipment.

#### **8.02 Equipment Installation**

WWU will install a meter encoder, a Meter Interface Unit (MIU) at existing customer's premises with two pair of #22 color coded telephone wire connected to the telephone system through the Standard Network Interface (SNI) as follows:

1. Wiring for new meter connection shall be furnished and installed by the Utility from where the water lateral enters the building to the telephone service connection. A three foot loop of wire shall be left at the telephone service connection and an eight foot loop at the water meter. The customer may provide and install wiring which meets Utility specifications.
2. Wiring for new meter connections in a vault shall be furnished by the Utility and installed by the customer or his agent.
3. Wiring for existing meter connections shall be furnished and installed by the WWU except where it is not cost effective.
4. Wiring for existing meter connections in a vault shall be furnished and installed by the WWU as installation schedules permit except where it is not cost effective.
5. AMR equipment shall be installed annually at points as determined by scheduled meter maintenance programs and the Utility Field Services Manager.
6. The Utility will furnish an alternate form of reading such as radio when a telephone hook up is not available or equipment is not compatible.

EFFECTIVE:

September 28, 1999

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6240-WA-104

<b>WATER UTILITY OPERATING RULES</b>
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**8.03 Installation Priorities**

The AMR system will be installed throughout the Utility service area where feasible. Installation will be made using the following criteria:

1. Accessibility of water meter
2. Cost of manual readings
3. Proximity to current work area
4. Meter reading problems
5. Remodeling that may preclude wiring later

**8.04 Refusal of Installation**

WWU customers who refuse the installation of AMR will be charged a service fee for manual reading. The fee will be added to the water bill. The amount will be as specified in schedule B.

**8.05 Equipment Maintenance**

Maintenance of AMR equipment shall include the meter, register, wiring from the register to the MIU, wiring from the MIU to the SNI and all fixtures and hardware for attachment.

Equipment damaged by customer misuse or negligence will be repaired or replaced and charged to the customer at the standard cost of time and materials. Equipment and materials used in routine maintenance will not be charged directly to the customer.

**8.06 Charges for Relocating Equipment**

When AMR equipment is relocated because of customer request, the standard cost of time and material will be charged. Relocation of equipment that is deemed necessary by the WWU will be done without charge.

**8.07 Inspection and Testing of Equipment**

Inspection or testing of AMR equipment on customer's premises will be scheduled at reasonable times during the business day to perform such inspections.

## **RATE FILE**

### **Public Service Commission of Wisconsin**

### **Waukesha Water Utility**

Sheet No. \_\_\_\_\_

Schedule No. X-1.26

Amendment No. 61

## **WATER UTILITY OPERATING RULES**

### **8.08 Use of MIU Data Ports**

The Utility is the owner of all MIUs installed in its service area. Any use of this equipment must have prior written approval including charges by WWU. Charges and rates for uses other than water meter reading are listed in separate schedules for each separate service.

### **8.09 Water Auditing Service**

Water usage by a customer will be monitored over a period of time upon written request. Charges will be levied to reflect the cost to WWU in accordance with schedule A.

### **8.10 Unauthorized Use of Equipment**

Any person, agent, contractor, etc., using any of the AMR equipment without the written approval of WWU will be subject to disconnection of water service and costs incurred by such use including but not exclusively: damage to WWU equipment, damage to customer's premises. Standard time and materials costs will be charged.

### **8.11 Special Reading Services**

Whenever possible, the AMR system will be used to provide special readings. These services will be provided at no charge to customers. The number, nature and time of meter readings will be at the discretion of the Utility.

### **8.12 Damage to Equipment**

If AMR equipment is found to be damaged during the regular meter reading of a meter or during routine inspection and testing of AMR equipment, it shall be replaced by WWU. Damages caused by customer negligence will be charged to the customer at the standard cost of time and materials.

### **8.13 Unlisted and Unpublished Phone Numbers**

All numbers including unlisted or unpublished phone numbers will be coded on WWU records. Such phone numbers will be used only for AMR and internal WWU customer services, but will not be allowed public access.

NOTE: WWU will not print unlisted or unpublished phone numbers on any mailings the WWU makes on a regular basis.

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**RATE FILE**

**Public Service Commission of Wisconsin**

**Waukesha Water Utility**

Sheet No.

Schedule No.     X-1.27

Amendment No.   61

<p><b>WATER UTILITY OPERATING RULES</b></p>
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8.14 Multiple Phone Numbers

If a home or building has more than one telephone number, the AMR system will be connected to a number of the property owner's preference.

**City of Waukesha Water Utility**

**WATER UTILITY OPERATING RULES**

**9.00 Water Conservation**

**9.01 Sprinkling Restrictions**

Every person owning or occupying a property served by the Utility not meeting any of the defined exceptions or special permitting allowed by the Waukesha Municipal Code Section 13.11 shall restrict its sprinkling use between the first day of May and first day of October according to the prescribed schedule.

A hand held water can, container, or hose may be used at any time to water gardens, trees, or shrubs, but only if the water device is utilized manually and not left unattended.

Whenever an employee or agent of the Waukesha Water Utility determines there has been a violation or that there are reasonable grounds to believe there has been a violation of any provision of this section, said person or other Water Utility designee shall follow the procedure set forth under the Enforcement and Penalty section of Waukesha Municipal Code Section 13.11.

**9.02 Emergency Water Restrictions**

If an Emergency Water Condition is in effect as defined in the Waukesha Municipal Code Section 13.11, every person owning or occupying a property served by the Utility the following emergency measures shall be in effect:

- (1) All outdoor sprinkling or irrigation activity is prohibited.
- (2) The washing of sidewalks, driveways, parking areas, tennis courts, patios, or other paved areas by the use of a pressurized source is prohibited.
- (3) The washing of motor vehicles, trailers, and other self propelled devices is prohibited except at facilities equipped with wash water recirculation systems.
- (4) Outdoor use of any water-based play apparatus connected to a pressurized water source is prohibited.
- (5) The filling of swimming pools, fountains, spas, or other exterior water features is prohibited except on residential properties not equipped with working central air conditioning systems or when necessary to alleviate an immediate threat to a person's health or safety.
- (6) Operation of outdoor misting systems used to cool public areas is prohibited unless their use is necessary to alleviate an immediate threat to a person's health or safety.
- (7) Water obtained by means of a fire hydrant shall not be used for cleaning equipment of any kind.

**RATE FILE**

Sheet No. 2 of 2

Schedule No. X-1.29

**Public Service Commission of Wisconsin**

Amendment No. 67

**City of Waukesha Water Utility**

<b>WATER UTILITY OPERATING RULES</b>
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Whenever an employee or agent of the Waukesha Water Utility determines there has been a violation or that there are reasonable grounds to believe there has been a violation of any provision of this section, said person or other Water Utility designee shall follow the procedure set forth under the Enforcement and Penalty section of Waukesha Municipal Code Section 13.11. If failure to comply with Waukesha Water Utility's water conservation rules interferes with water service to other customers, the Waukesha Water Utility reserves the right to disconnect water utility service per Wis. Adm. Code § 185.37 (2) (g) if the customer has first been notified and provided with reasonable opportunity to remedy the situation.